



Instructions to Allow For Realm Based Auth For POP

Please modify your email program configuration based on the instructions for the program you use on your computer:

Microsoft Outlook Setup Instructions

This document covers Microsoft Outlook versions 2002 and up.

Open Outlook and click "Tools" then "Email Accounts", select "View or change existing email accounts" and click "Next".

Highlight "pop.ctcn.net" and click "Change".

Enter the following in the boxes:

User Name: full email address (xxx@ctcn.net)

Password: password

Click "Test Account Settings", make sure "Log onto incoming mail server has a green check mark and the status shows "Completed".

Click "Next" and then "Finish".

Close Microsoft Outlook and restart it.

This completes the setup.

For further assistance please contact Technical Support 24 X 7 by calling 484-0999 option 1.

Outlook Express Setup Instructions

Open Outlook Express and click "Tools" then "Accounts".

Click the "Mail" tab, if it is not already selected.

Highlight "pop.CTCN.net" then click "Properties".
Select "Servers" tab.

Under "Incoming Mail Server" at "Account name" type your entire email address

(xxx@CTCN.NET) and then click “Apply” and “OK”.

Close Outlook Express and restart it.

This completes the setup.

For further assistance please contact Technical Support 24 X 7 by calling 484-0999 option 1.

Eudora Setup Instructions

Open Eudora, click “Tools” then “Options”.

Under “Mail Server (Incoming):” make sure it reads, “pop.CTCN.net”.

Under “User Name:” make sure the **entire** email address is listed, “xxx@CTCN.net”.

Click “OK”, close Eudora and restart it.

This completes the setup.

For further assistance please contact Technical Support 24 X 7 by calling 484-0999 option 1.

Mozilla’s Thunderbird Email Setup Instructions

Open Thunderbird, click “Tools” then “Account Settings”.

On the left, click “Server Settings”.

Ensure “Server Name” is pop.CTCN.net and “User Name” is entire email address (xxx@CTCN.net).

Click “OK” in the pop up stating, “you may need to update your email address and/or User Name associated with this account”.

Close Mozilla Thunderbird and restart.

This completes the setup.

For further assistance please contact Technical Support 24 X 7 by calling 484-0999 option 1.

Mac OS X Setup Instructions

1. Open Mac Mail, click the word "Mail" at the top left.
2. Click Preferences, click Accounts.
3. Click on the Account Information tab.
4. Make sure the following is listed in the boxes:
 - a. Description: POP Account
 - b. Email address: **FULL** email address (xxx@CTCN.net)
 - c. Full Name: first and last name
 - c. Incoming mail server: pop.CTCN.net
 - d. User Name: **FULL** email address (xxx@CTCN.net)
 - e. Password: password
5. Close Mac Mail.
6. This completes the setup.

For further assistance please contact Technical Support 24 X 7 by calling 484-0999 option 1.